

MENTAL HEALTH AND RECOVERY BOARD OF WAYNE-HOLMES COUNTIES

BOARD MEETING

February 24, 2022

Present

Present: Armstrong, Cary, Glick, Graham, Harder, Ling, Miller, Moore, Mykkanen, Ogden, Pyers, Troyer

Excused

Brumfield, Finley

Absent

Hershberger, Messner

Staff

Edwards, Fetzer, Love, Wood, Zarlengo

Guests

Beverly Thiel

Call to Order and Acceptance of Agenda

The meeting was held via Zoom. The Chairperson, Bruce Armstrong called the meeting to order at 5:30 p.m.

Armstrong welcomed everyone.

He asked for a motion to approve and accept the agenda for tonight's meeting. **Glick made the motion seconded by Troyer that the Agenda for the February 24, 2022 Meeting be approved as presented.**

Motion passed unanimously.

Wood then introduced Beverly Thiel who is the President of the Board of Directors at Outreach Community Living Services (OCLS). Thiel gave the Board a brief overview of how Outreach came about. When the agency was first started she served on the Board for 10 years and when she left the agency was financially sound. Ten years later she was once again asked to serve on the Board and found the agency to have some financial issues. In short the agency had to make some hard decisions in order to remain viable and continue to provide services in the community, one of these was to no longer provide mental health services. Thiel dropped off a check at the Board last week in the amount of \$182,386.81 that will pay off the funds OCLS owes the Board. She stated that the agency is once again financially sound and has paid off all debts and could not have made the turn around without the help of this Board. The help the Board gave OCLS over the years is very much appreciated.

Wood stated with the delivery of the check the Board will be removing the lien we had taken out on their property as soon as possible.

Board Minutes

Troyer made the motion, seconded by Harder, that the Minutes of the November 18, 2021 meeting of the Board be approved as presented.

Motion passed unanimously.

Current Expenditures

Harder made the motion seconded by Miller that the Current Expenditures for the period November 18, 2021 through February 16, 2022 be approved as presented.

Motion passed unanimously.

Committee Reports

Program Committee – Cary reported that the committee met on February 3, 2022. The committee had no resolutions to present to the Board.

Finance Committee – Pyers reported on the February 10, 2022 meeting of the committee. There were several resolutions coming from the committee:

The first resolution was to approve the financials as of January 31, 2022.

RESOLUTION 02-01-22

That the Financial Statements for the Mental Health and Recovery Board of Wayne-Holmes Counties as of January 31, 2022 be accepted as presented.

Resolution passed unanimously.

Due to additional grants we once again need to adjust our FY22 county budget:

RESOLUTION 02-02-22

That the Executive Director be authorized to revise the county budget to reflect the addition of additional funds received for FY22, including ATP, CJBH

852.6500.05.5430.000.000 – Increase by \$700,000.00 to reflect the additional SOR grants received and additional miscellaneous grants.

Resolution passed unanimously.

The next two resolutions concern capital projects for the County. The resolution for Wayne Metropolitan Housing is authorizing the submission of the application, but has not been approved by the State yet. The resolution for OneEighty is for funds for the Level III Women's Recovery Housing. These funds have already been approved, but the State has found additional funds and is increasing the capital funding for the project

RESOLUTION 02-03-22

That the Executive Director be authorized to submit and sign the OHMHAS Capital Application for the Permanent Supportive Housing Project for Wayne Metropolitan Housing Authority to create 12 units with the intent of reducing housing insecurity within Wayne County in the amount of \$750,000. That once the application is approved by OHMHAS the Executive Director is authorized to sign final documentation. No match required from the Board at this time. And that the Board role is to monitor use of funds for the purpose set out in the application.

Resolution passed unanimously.

RESOLUTION 02-04-22

That the Executive Director be authorized to submit and sign the revised OHMHAS Capital Application for Community Crossroads, Inc., a wholly owned subsidiary of OneEighty, Inc. for their new 12 bed Level III Women's Recovery Housing in the amount of \$617,441.00 on behalf of the Mental Health and Recovery Board of Wayne and Holmes Counties. The facility will serve women who have been released from a more intensive treatment program. It will be staffed 24/7 and provide treatment and support services to women in recovery. That once the application is approved by OHMHAS the Executive Director is authorized to sign final documentation. And that the Board role is to monitor use of funds for the purpose set out in the application.

Resolution passed unanimously.

The next several resolutions are annual resolution that we pass every year at this time. The 120 Day Notice, approving the next fiscal year application process and authorizing the county to collect our levy.

RESOLUTION 02-05-22

**120 DAY NOTICE TO [INSERT PROVIDER NAME] OF
PROPOSED SUBSTANTIAL CHANGES TO FY 2023 SERVICE CONTRACT**

February XX, 2022

In accordance with the requirements of Ohio Revised Code Section 340.036(D) and the fiscal year 2022 service contract between the Mental Health & Recovery Board of Wayne & Holmes Counties ("Board") and your organization, the Board is hereby giving notice of the Board's proposed substantial changes to the terms of the current contract for upcoming fiscal year 2023, which commences on July 1, 2022.

Enclosed with this Notice is a draft service contract for fiscal year 2023 to serve as a preliminary guide to the Board's proposed substantial changes set forth herein. Both this Notice and the draft service contract are subject to amendment and/or supplementation after the date of this Notice, and as set forth in your agency's fiscal year 2022 service contract.

The reasons for the Board's proposed substantial changes to the service contract are set forth below and are based on information which is reasonably available to the Board as of the date of this Notice:

1. **Contract Terms** – The following substantial changes are being proposed to the terms of the FY23 contract:
 - a. Insurance requirements will be updated to better protect both organizations. Please see the enclosed overview of the current language and the proposed language.
 - b. Board's audit procedures for state audits will follow the Board's Clinical Compliance Audit Protocol, recently adopted by the Board and incorporated into the FY23 contract under Section V and as Exhibit # _____. Please see the enclosed overview of the current language and the proposed language, in addition to Exhibit # _____.
 - c. Additional changes to contract terms may be necessary as a result of changes to applicable law and other information not reasonably available to Board at this time. The Board will provide notice of any such changes as a supplement to this Notice.

2. **FY2023 Allocations** - It is the Board's intention to provide a FY2023 allocation amount that is based on the Board's initial FY22 allocation to your agency (i.e. not including any supplemental amounts allocated in FY22). However, there may be substantial changes in allocation amounts and services purchased as a result of changes to the Board's and/or the State's priorities for services, supports, and populations, changes in the number of people seeking services and the type of services being sought, provider utilization of allocation during the current fiscal year, and in consideration of the final allocation amounts received by the Board from local, state and federal sources. The Board will notify providers of final FY23 allocation amounts and services to be purchased once all information is available and final determinations are made by Board.

3. **Disputes concerning substantial changes to contract terms proposed by either party for FY23 contracts will be addressed in accordance with the requirements of section 340.036(D) of the Ohio Revised Code, 5122:2-1-**

06 of the Ohio Administrative Code, and applicable provisions for contract renewal dispute resolution contained in the current contract.

Please contact the Board with any questions or concerns about the content of this Notice.

Resolution passed unanimously.

RESOLUTION 02-06-22

That the Executive Director be instructed to issue guidelines for contract agency service plans and budget proposal submissions for FY23 in accordance with the following:

- Fund at same dollar amount as contracted in FY22
- FY22 grants will be funded contingent on the renewal of the grants in FY23.
- All proposals for funding must target the priorities stated in the Board's Community Plan and consistent with the Wayne and Holmes Counties Health Departments Community Health Improvement Plans and Community Health Assessments as listed in the FY23 Application.
- The Board's development of a recovery-based system (consumer operated services, housing, employment, social connectedness, crisis and education).
- The OMHAS Continuum of Care Service Inventory
- Service gaps that need funded.

Resolution passed unanimously.

RESOLUTION 02-07-22

That the Executive Director be authorized to submit the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor" for FY23.

Resolution passed unanimously.

The next resolution coming out of the committee is regarding the release of the lien on the Outreach office.

RESOLUTION 02-08-22

That the Executive Director be authorized to direct our Attorney to prepare the paperwork to release the lien against the Outreach property located on North Street. That once the funds have been received and cleared, she is authorized to sign the prepared release documents.

Resolution passed unanimously.

Transition Committee – Troyer reported on the February 24, 2022 meeting of the Transition Committee. The committee discussed plans for the review of the applications, setting up interviews, the job description, the timeline for the process, and the salary range. The committee had the following resolution to offer for the Board's consideration:

RESOLUTION 02-09-22

That the attached Job Description for the Executive Director of the Mental Health and Recovery Board of Wayne and Holmes Counties approved as presented. Also that the salary ranges for the Executive Director position be between \$85,000.00-\$135,000.00

Resolution passed unanimously.

Old Business

None

New Business

Wood reported there were two resolutions coming from the floor this evening. The first one was for a new Recovery House that OneEighty has purchased. They are applying for \$75,000 in capital funds from the State, the Board has already authorized the \$25,000 match and OneEighty is seeking the remaining funds through a foundation. After some discussion Miller made the motion, seconded by Graham that the following resolution be offered to the full Board of consideration:

RESOLUTION 02-10-22

That the Executive Director be authorized to submit and sign the OHMHAS Capital Application for Community Crossroads, Inc., a wholly owned subsidiary of OneEighty, Inc. for the purchase of a new Level II Recovery House in the amount of \$75,000.00 on behalf of the Mental Health and Recovery Board of Wayne and Holmes Counties. The house will be a four-person unit that will serve adult men who are in recovery with substance abuse disorders. They will also receive treatment and support services. That once the application is approved by OHMHAS the Executive Director is authorized to sign final documentation. The Board's role will be to monitor use of funds for the purpose set out in the application. The match for the project is a total of \$123,662 of which the Board will provide \$25,000.00 and the remaining match is the responsibility of OneEighty/Community Crossroads.

Resolution approved unanimously.

Wood reported that the FY21 Annual Report has been completed. It includes overviews of each of the agencies programs, financial information, and this year Jean Roberts included a gratitude statement from each of the Agency Directors. The resolution authorizes Wood to submit the Annual report to the State as well as local partners.

Ling then made the motion seconded by Miller that the Board consider the following resolution:

RESOLUTION 02-11-22

That the attached draft of the Mental Health and Recovery Board of Wayne and Holmes Counties' FY21 Annual Report be approved as presented. That the Executive Director be authorized to distribute the report to the State, County Commissioners, Community Partners and general public.

Resolution approved unanimously.

Staff Reports

Wood reported:

- Staff will be sending out a schedule on the different events that will be taking place in June.
- The Budget hearing with the County Budget Committee was held this week and went very well. She was informed that the pipeline companies are still appealing the property tax assessment and this could take several more years before it is resolved.
- The Care Management Entities (CME) for the Ohio Rise program that will be implemented on July 1, 2022 were selected.

- She has a Zoom meeting set up with Representative Wigman tomorrow regarding some possible legislation that may be introduced around mental health safety for clients and family.

Edwards reported:

- Staff is having conversations with the Court and the Health Commissioner about ramping up Narcan availability in the schools. If this moves forward funds for the purchase of Narcan can be taken out of the SOR grant funds.
- The Village Network is going to be using some of their COVID grant dollars to provide half-day trainings for Court Supervisors, M
- HB 988???

Fetzer reported:

- The Board is partnering with the Wayne County Library for a drug take back day. The Library will be distributing Detera bags as part of this partnership.
- We have received some COVID Mitigation dollars from the State that can be used to provide PPE materials to the providers. We have recently used a portion of the funds to buy more test kits and N95 masks for our agencies.

Wood stated she wanted to make the Board aware of an issue that has come up regarding Student Wellness funds the State has provided us. She stated that the funds are too restrictive and staff does not feel the requirements for the use of the funds will work within our community. At this point they are looking at sending the funds back to the State. Edwards noted that when Wood was asked to sign the agreement to accept the funds we felt like we could use the funds locally, but after the agreement was signed the State changed how the funds could be used. We are not the only Board in the State that is considering returning the funds. The Board stated they trusted staff's assessment of the issue and would back them up if we do in deed return the funds. Staff will keep the Board updated.

Public Comment

None

Next Meeting

There being no further business the meeting adjourned at 6:13 p.m.

The Board will be notified when the next meeting is scheduled.

Submitted by,

Bruce Armstrong, Chairperson

Barb Mykkanen, Secretary